

To the members of FIFA and the confederations

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Circular no. 1169

Zurich, 18 November 2008  
DSG/sdu-csu

**FIFA Financial Assistance Programme (FAP) for member associations and the confederations  
Regulations and administrative guidelines for 2009**

Dear Sir or Madam,

We are pleased to enclose two CDs (one intended for the association, the other for your auditors), containing the FAP request forms related to 2009 and the auditing forms required for 2008. The forms are similar to those used last year. The CDs contain the following documents:

**FAP request forms for 2009**

- a) Request forms for 2009 (FAP forms 1 to 4)
- b) FAP regulations

**FAP auditor forms for 2008**

- a) Local auditors' report for the period January to December 2008
- b) Confirmation of auditors' independence and professional qualifications
- c) Representation letter
- d) FAP forms 3 and 4

**FAP funding for women's football**

Since 2008 a percentage of at least 15% of FAP funds must be used for women's football. This is an obligatory provision and it is of huge importance to the further development of the women's game. The member associations not fulfilling with this requirement for the year 2008 need to assure that this situation will be changed for the year 2009 by using the balance not used for this purpose in the year 2008 in addition to the 15%.

**Offsetting current account debts against FAP entitlement for 2009**

Any debts in the association's current account with FIFA must be offset against the FAP entitlement for 2009 and consequently deducted from its FAP entitlement. The amount to be deducted was shown in the current account statement as at 30 September 2008 that the FIFA Finance Department sent to you in October 2008.

*For the Game. For the World.*

## Revision of the current FAP Regulations

The FIFA Finance Committee and the FIFA Executive Committee are currently revising the FAP Regulations. You will be informed in due time about possible impacts for the coming FAP year.

## Deadlines

In accordance with the FAP regulations, all applications for support for 2009 are to reach FIFA by the end of December 2008 at the latest. Applications submitted ahead of this date will receive priority treatment and will help to ensure that the first payment can be made on time in January 2009. The remaining FAP instalments will be effected on the following dates:

- 2<sup>nd</sup> Instalment                    25.03.2009
- 3<sup>rd</sup> Instalment                    24.06.2009
- 4<sup>th</sup> Instalment                    30.09.2009

At the same time, please note that a report signed by a local auditor regarding the use of the FAP funds received in 2008 and of any other amounts channelled through FIFA's FAP account (the Humanitarian Support Fund etc.) must be submitted to FIFA by 31 March 2009.

The Development Division of FIFA or any FIFA Development Officer would be pleased to answer any questions you may have.

Finally, we would like to take this opportunity to thank you for the pleasant working relationship and for your help in compiling the FAP programme for 2009.

Yours faithfully,

FIFA

Markus Kattner  
Deputy Secretary General

Enclosures as mentioned

cc:                    FIFA Executive Committee